Dear Class of 2018,

Congratulations on Match! Now that you are planning for residency we want to provide you with some guidance for the various items that may be required.

**BLS/ACLS Certification.** You may contact melissa@medicaltraining.me 919-989-5808 (Smithfield) or CPR Consultants 919-850-9295 (Raleigh) for individual re-certification. Your current certifications expire in June. Some years the seniors have arranged to do this as a group; other years it just didn’t seem to work for everyone. If you do make group plans and need help with finding space, please contact Debbie Whitley. (FYI, if it is after hours, Central Reservations will charge a fee for the space.)

**Email Account.** Your ECU email account will remain active until some point September when it will be converted to an ECU alumni email address. ITCS will send you an email about two weeks before this happens.

**Fingerprinting Services.** Contact Sergeant Hill with ECU Police 252.744.2421. He will set up an appointment time for you, and there is no charge (he has volunteered to do this for you all, so please thank him). Greenville Police will also fingerprint, but there is a charge.

**Immunizations.** Go to the ECU Student Health Services webpage and select ‘Online Student Health’ to print out your record. Your ability to access your records through this link will deactivate after graduation, so be sure to do it prior to graduation.

**Notary.** Our registrar, Kim Heath, is a Notary and would be glad to help.

**Photos.** We recommend taking/sending your ERAS photo to a print maker (Target, Walgreen, etc.) of your choosing. If you can’t find your photo, contact Elizabeth Albright (albrighte@ecu.edu) for an electronic copy.

**Step scores.** Programs typically need the original reports, so contact the NBME.

**Final Transcripts.** Final transcripts, showing the ‘date of degree completion’, **cannot be sent to the residency programs until all grades have been received.** There are things that you can do to help in this area. Review your information in E*Value to see if each course grade has been completed. If grades are missing, go ahead and contact the course director/preceptor (whether here or at an away site) and ask them to submit your final grade. You are welcome to check with Kim Heath, if you aren’t sure. If the preceptor has not received a grade request through E*Value, let me (Jean Fenton) know. Be sure to finish your online coursework asap.

**Verification forms.** Drop off or send your forms to Kimberly Heath, (heathk14@ecu.edu). She cannot verify your graduation until after commencement/convocation, but she can prepare your forms to be released on Monday, May 7th.