

Dear Colleagues,

Last week, the National Institute of Health (NIH) published an announcement that describes MAJOR changes to the required Biosketch and Other Support page formats. The new formats are **required as of May 25, 2021**.

The changes are as follows:

Link to announcement: <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-21-073.html>

Link to full Biosketch requirements: <https://grants.nih.gov/grants/forms/biosketch.htm>

Format Page	Changes
Biographical Sketch Format Page	<p>Section B ‘Positions and Honors’ has been renamed ‘Positions, Scientific Appointments, and Honors’.</p> <p>The instructions now state to list “all positions and scientific appointments both domestic and foreign, including affiliations with foreign entities or governments. This includes titled academic, professional, or institutional <u>appointments whether or not remuneration is received</u>, and whether full-time, part-time, or voluntary (including adjunct, visiting, or honorary).”</p>
	<p>For the non-Fellowship Biosketch, Section D. has been removed.</p> <p>For the Fellowship Biosketch, Section D has been updated to remove ‘Research Support.’</p> <p>As applicable, all applicants may include details on ongoing and completed research projects from the past three years that they want to draw attention to within the personal statement, Section A.</p>
Other Support Format Page	<p>The format page has been re-organized to separate funded projects from in-kind contributions.</p> <p>In-kind contributions include “. . . employees or students supported by an outside source . . .”</p>
	<p>Signature block added, for Program Director/Principal Investigator or Other Senior/Key Personnel to certify the accuracy of the information submitted.</p> <p>Each PD/PI or senior/key personnel must electronically sign their respective Other Support form as a PDF prior to submission.</p>
	<p>For Other Support submissions that include foreign activities and resources, recipients are required to submit copies of contracts, grants or any other agreement specific to [ALL] senior/key personnel foreign appointments and/or employment with a foreign institution as supporting documentation.</p> <p>If they are not in English, <u>recipients must provide translated copies.</u></p> <p>This supporting documentation must be provided as part of the Other Support PDF following the Other Support Format page.</p>
	<p>Submissions which include PD/PI or other senior/key personnel that conduct research as part of consulting activities, must include the consulting agreements, (for both foreign and domestic consulting activities)</p>
<p>Organizations will be required to <u>immediately</u> notify the GMS of undisclosed “Other Support” outside of the JIT period or RPRR.</p>	