

## Getting Started: 1, 2, 3

### **1: FORMAT & FRAMEWORK - Assess the format and framework of your course**

Now that guidelines about the 2020-21 Academic Calendar and course formats are becoming more clear, we can better picture the course/courses that we are designing. Some examples include:

- **8- Week Formats:**

Preparing a course for a shorter time frame will generally involve a thoughtful redesign of the course. Designing an 8-week course can be challenging, but it also offers a variety of benefits for both faculty and students (e.g. the opportunity to focus and immerse in the subject matter, and the ability to pivot more quickly and smoothly if we need to move online mid-fall).

- **Large-Enrollment Online:**

With the need to social distance in courses over an institutionally defined enrollment, there is a possibility that a number of large courses will be taught online this fall and in an 8-week block. If this is your first time teaching online, or online in a section with high enrollment, there are people on campus who can help you plan (see #3).

- **Flipped Courses:**

Flipping the classroom involves designing the course in such a way that students receive content (e.g. lectures, readings, audio) outside of class in order for class time to be used together for active learning, problem solving, and peer and instructor feedback. The flipped format can also be helpful managing social distancing in lab settings.

### **2: DESIGN - Start with the big picture**

Overwhelmed about where to start? Start with the learning objectives. Starting with the course objectives can help to envision different design possibilities for reaching those objectives. From there, assessments can be determined, learning activities selected, and content prioritized and organized. Planning the course as a whole (instead of working ahead a few weeks at a time) can help to be intentional about both rigor and efficiency. The resources and support detailed below are in place to help.

### **3: RESOURCES - Determine the type and level of support you need**

See the tables on pages two and three. Select the statement that most closely applies to your needs and view the resources available.

***"I've got this! Just need access to some good resources, and I'm ready to get started."***

<b>Canvas Training Resources</b>	Visit our <a href="#">Canvas Training resources</a> for information on learning Canvas.
<b>Joyner Library Resources</b>	Joyner Library provides support for students via shared Canvas content. Search the Canvas Commons for "Joyner" to see what is currently available, and <a href="#">let the Joyner team know</a> if you have ideas about ways they can provide support with custom content for your course. Additionally, Joyner Library provides subject level overview of resources available to students and faculty at ECU. Please <a href="#">let them know</a> if you would like additional content to support of your course or assignments. <a href="http://libguides.ecu.edu/">http://libguides.ecu.edu/</a>
<b>Laupus Library Resources</b>	Library consultations and all information requests are handled through the <a href="#">Laupus Ask-a-Librarian service</a> . The Laupus team is ready to partner with you on literature searches, systematic reviews, curriculum support, reference queries, and anything else you need. Laupus subject librarians are able to develop information resources that pair with coursework within the Canvas LMS. Connect with your <a href="#">liaison librarian</a> for more information. <a href="https://hsl.ecu.edu/help/">https://hsl.ecu.edu/help/</a>
<b>Office of Faculty Excellence</b>	<a href="#">Designing Successful Short Format Courses</a> <a href="#">Teaching Large or Hybrid Courses</a> <a href="#">Flipped Learning</a> <a href="#">Teaching Online at ECU</a>  Be on the lookout for an announcement about a NEW repository of web resources that will be available to you this summer.

***"I need some brief training in Canvas or other learning tools, and opportunities to hear from colleagues."***

Each week this summer will offer a variety of training opportunities, and you can choose the one that best suits your needs.	
<b>Canvas Trainings</b>	From basic introductions to detailed training about specific functions, the summer will be full of <a href="#">opportunities</a> .
<b>Canvas Faculty Leaders</b>	ECU faculty will be hosting sessions each week to share best-practices and spark ideas. Check this <a href="#">schedule of demonstrations</a> to determine if one interests you.
<b>Quality Matters</b>	In-depth introduction to designing online courses. Contact <a href="#">Andrew Horne</a> if you are interested in registering for a Quality Matters course.
<b>Short Training Sessions / Special Topical Sessions</b>	Trainings and sessions related special topics will continue to be offered throughout the summer. Information can be found at <a href="http://ofe.ecu.edu">ofe.ecu.edu</a> and <a href="http://canvas.ecu.edu">canvas.ecu.edu</a> .

***"I need relatively in-depth training and a quick start on momentum with designing my course."***

A series of 2-day Quick-Start virtual retreats have been offered this summer and they provide in-depth Canvas training accompanied by sessions that are tailored to themes such as 8-week courses and high-enrolled online courses. **We will be sending out information on trainings in July very soon; information on the schedule can be found [HERE](#).**

***"I need to talk with someone about my particular course."***

The Office of Faculty Excellence, Learning Platforms Team, and the Canvas Faculty Leaders are offering consultations, training sessions and special topics related to the transition all summer.

<https://ofe.ecu.edu/>  
<https://canvas.ecu.edu/>

<b>Office for Faculty Excellence</b>	If you are unsure even where to begin, want to brainstorm with a colleague in the OFE, or need someone to point you in the right direction for specific support, the OFE team is scheduling consultations <u>every Wednesday between 10 and noon</u> , and other times by appointment.
--------------------------------------	--

<b>Learning Platforms</b>	Consultations related to Canvas or other instructional technology tools are available throughout the summer with the Learning Platforms team. <a href="#">Sign up for an appointment here.</a>
---------------------------	--

<b>Canvas Faculty Leaders</b>	Canvas faculty leaders are providing peer support during the summer. These faculty have a wide range of teaching experiences, are early adopters of Canvas, and are scheduling consultations by appointment via WebEx and Teams. They are available to provide consultation on transitioning to Canvas, teaching strategies on how to move to 8-week blocks, teach a large enrollment course online, and share ideas on flipping the classroom. Please reach out to any of the faculty listed below and find a time that works for your schedules. <a href="#">Sign up for an appointment here.</a>
-------------------------------	---

<b>Canvas Faculty Leaders</b>	<a href="#">Laura Levi Alstaedter</a> / Foreign Language
-------------------------------	--

<b>Canvas Faculty Leaders</b>	<a href="#">Mark Angolia</a> / Technology Systems
-------------------------------	---

<b>Canvas Faculty Leaders</b>	<a href="#">Susannah Berry</a> / Human Development & Family Science
-------------------------------	---

<b>Canvas Faculty Leaders</b>	<a href="#">Timm Hackett</a> / English
-------------------------------	--

<b>Canvas Faculty Leaders</b>	<a href="#">Yolanda Holt</a> / Allied Health
-------------------------------	--

<b>Canvas Faculty Leaders</b>	<a href="#">Mark Sprague</a> / Physics
-------------------------------	--

<b>Canvas Faculty Leaders</b>	<a href="#">Jan Tillman</a> / Nursing
-------------------------------	---------------------------------------

<b>Canvas Faculty Leaders</b>	<a href="#">Marina Walker</a> / Physics
-------------------------------	---

<b>Canvas Faculty Leaders</b>	<a href="#">Angela Wells</a> / Art
-------------------------------	------------------------------------

<b>Canvas Faculty Leaders</b>	<a href="#">Jason Rowe</a> / Marketing & Supply Chain Management
-------------------------------	--

All these resources are brought to you through cross campus partnerships and collaborations including Office of Faculty Excellence, Learning Platforms Team, the Libraries and Canvas Faculty Peer Network. If you have questions, please contact [Wendy Creasey](#) (Director of Digital Learning & Emerging Technologies Initiatives).