

**SUBMISSION DEADLINE**--If the email invitation to complete the supplemental application material is dated.....then your application must be completed by:  
10/15/2022.....11/01/2022  
10/16/2022-11/01/2022.....11/15/2022  
After 11/01/2022.....11/25/2022

# Application Instructions

Once your verified AMCAS application has been received, you should begin receiving emails inviting you to our **Applicant Gateway**. You must have your AMCAS ID and your email address to begin the process. Select first-time user, fill in your AMCAS ID and your email address. You should receive an e-mail with instructions on how to set up your account.

[APPLICANT GATEWAY TECHNICAL SUPPORT: LIASION \(WEBADMIT\): 617-612-2881](#)

## APPLICANT GATEWAY ACTIVITIES

Once your activities have been transmitted, there is no way to edit or delete anything. Also, do not submit your supplemental application UNTIL you've received a valid RCN as requested below.

## SUPPLEMENTAL APPLICATION

- **Residency Confirmation:** North Carolina residency for tuition purposes is governed by NC state law. In the first section of your supplemental application, you must complete the residency process with the Residency Determination Service (RDS) at [www.ncresidency.org](http://www.ncresidency.org). You will receive a Residency Certification Number (RCN) that must be entered onto your supplemental application. If you do not wish to apply as a NC resident, please do not continue with the application process as the application fee is non-refundable. **\*PLEASE DO NOT enter anything but your personal 10-digit numeric identification number.**
- **Background Information:** There are campus safety questions which must be completed. Your "yes" answer to any of them will not necessarily preclude your being admitted; however, your failure to provide complete, accurate, and truthful information will be grounds to deny or withdraw your admission, or dismiss you after enrollment. In addition to these questions, you must promptly notify the Admissions Office in writing of any criminal charge, any disposition of a criminal charge, or any school, college, or university disciplinary action against you, or any type of military discharge other than an honorable discharge that occurs at any time after you submit your application. In keeping with AAMC recommendation, criminal background checks are required of all accepted applicants. **\*The last question is required, simply enter "NA" if not applicable to your application.**
- **Supplemental Essay:** Please complete this section using the prompts given. Your essay should be limited to 250-300 words and it is recommended that you not copy and paste your AMCAS application essay.
- **Application Fee:** A non-refundable \$70 application fee is required and payable in your supplemental application activity. If you were granted the AMCAS fee waiver in the current cycle, your application fee will be automatically waived at the end of your supplemental application process.

## DOCUMENTS COLLECTED

- **Photo:** Please upload a color photo (current, full-face, head and shoulders, professional appearance, smaller than 250 KB)

## PREREQUISITES

- This activity will give you the opportunity to identify and match the courses you have completed with our required prerequisites.

## COMPETENCIES

- In this area, you will match the experiences from your AMCAS application to the competencies we have provided. While you may match experiences to more than one of the competencies, try to select the one that best fits your experience.

## OTHER INFORMATION

**Address Changes:** All correspondence from our office will be sent to your preferred email or mailing address as listed in your AMCAS application. Update your AMCAS application with any changes to your contact information, including temporary changes during vacation periods, in order to receive all correspondence in a timely fashion. The Admissions Office cannot update information in the AMCAS database.

**Transcripts:** If academic work is accomplished after your submission of the AMCAS application, forward a copy of your semester grades to the Admissions Office at [somadmissions@ecu.edu](mailto:somadmissions@ecu.edu). Official transcripts are only required after acceptance.

**Interviews:** Selected applicants will be invited to visit the school from August through January. The scheduled interview includes two individual interviews with members of the Admissions Committee to become better acquainted with the applicant and allow the applicant to learn more about the Brody School of Medicine at East Carolina University.